



Emanuel School

# Scholarship and Exhibitions Policy

## Scholarship and Exhibitions Policy

### Contents

1. Aims .....	1
2. Definitions.....	1
3. Types of Scholarships and Exhibitions .....	1
4. Provision for Scholars and Exhibition Holders .....	2
5. Allocation of Scholarships and Exhibitions.....	2
6. Expectations of Scholars and Exhibition Holders.....	3
7. Monitoring .....	4
8. Withdrawal of a Scholarship or Exhibition.....	5
9. Policy Review and Approval.....	5
10. Related Documents and Policies .....	5

### 1. Aims

The aim of awarding scholarships and exhibitions is to recognise outstanding talent within the school. Emanuel School is a registered charity that is committed to providing public benefit, awarding remissions plays a role in widening pupil access to the school.

### 2. Definitions

At Emanuel School:

- a scholar is a pupil receiving a financial award as a percentage reduction of school fees. Dependent on their year of entry to the school, this will be for their lower and middle school, or sixth form years. Academic scholarships may be retained throughout a pupil's career if they continue to fulfil the conditions for academic scholarships (below).
- an exhibition holder is a pupil who receives a one-off lump sum reduction of £2000 from their first term's school fees in a given academic year.
- an honorary scholar is a pupil who participates in the scholarship and exhibition programme but receives no financial award.

All scholarships and exhibitions (in the year they are awarded) are eligible to be topped up by a means-tested bursary up to 100% of school fees.

### 3. Types of Scholarships and Exhibitions

Scholarships and exhibitions are in five categories:

- Academic
- Sport
- Music
- Drama
- Art and Design

It is possible for a pupil to hold a scholarship or exhibition in more than one area.

There are three main types of scholarship available at Year 6 (10+), Year 7 (11+) and sixth form (16+) entry:

- Normal scholarships are worth a reduction of 10% of the school fee.
- Dacre scholarships are major scholarships worth a reduction of 25% of the school fee.
- Foundation scholarships are worth a reduction up to 50% of the school fee.

In addition, free tuition in two instruments is included as part of a music scholarship up to a maximum value of £1800 per pupil per academic year.

At sixth form entry the school also offers Fiennes scholarships which are means tested and can be worth up to a reduction of 100% of the school fee. Recipients of Fiennes scholarships must be of the highest academic calibre, i.e., likely to attain grades of 9 and 8 in their GCSE subjects and be able to contribute in a substantial way to the life of the school in other ways, not only academic, during their time in the sixth form.

In addition, honorary co-curricular scholarships hold no financial reward but hold the same status and expectations as a normal scholarship. These awards are generally only made to a small number of pupils in the middle school and are at the discretion of the headmaster with agreement of the awards and bursary committee based on demonstrable ability, success and commitment to area of the co-curriculum.

#### **4. Provision for Scholars and Exhibition Holders**

Having been rewarded financially for their evident potential in one or more area of school, scholars and exhibition holders are expected to develop their talents and to contribute extensively to the school community.

Academic scholars and exhibition holders are not assigned to a specific subject area, though they often show a particular aptitude for one or more subjects. All subjects provide additional opportunities beyond the classroom, in which academic award holders are expected to participate. A wide range of super-curricular events take place throughout the academic year. These include talks by members of the academic community, external speakers, workshops led by staff, and activities led by the scholars themselves. These events are designed to enrich and extend pupils' knowledge. Academic award holders are formally required to attend, and their attendance at events throughout the year is monitored by the SMT associate academic challenge.

Sport, Music, Art & Design and Drama award holders are monitored within their department and are offered additional opportunities at the discretion of the heads of these departments. In addition, each of these subject areas offer their own talent-specific events at least twice per academic year. It is the duty of each of the HODs to arrange these.

There is substantial crossover between pupils who receive scholarships and exhibitions and those who appear on the school's 'More Able and Talented' lists. Where this is the case, the monitoring outlined in the More Able and Talented Policy also applies.

#### **5. Allocation of Scholarships and Exhibitions**

An awards and bursaries committee, which includes the headmaster, bursar, deputy head in charge of admissions and the head of admissions, oversees the distribution of the awards.

Scholarships and exhibitions are available for external candidates only for Year 6 entry. Internal and external candidates may apply for Sport, Music, Art & Design and Drama scholarships at both Year 7 and sixth form entry.

**Academic scholarships** are awarded on the basis of outstanding performance in the entrance examinations at Year 6 and 7 entries. Provided that they maintain the conditions for academic scholarships and exhibitions (below) academic award holders can expect to retain their award throughout their school career. Additional sixth form academic scholarships and exhibitions may be offered to Year 11 pupils for sixth form after their mocks or public exams on the basis of a consistently excellent record of academic work.

**Art and Design scholarships** and exhibitions are awarded based on submission of a portfolio of work that demonstrates a high level of personal achievement and commitment to art and design. A reference from the candidate's current teacher should also be included in the application. Short-listed Art candidates attend a practical examination (drawing test from still-life objects) and interview with a member of the Art department.

At sixth form entry art candidates are additionally expected to produce an analytical piece describing form, tone, colour and texture followed by a life drawing session.

Design applicants are required to submit a 3-page portfolio of a design or engineering project which is then discussed at interview.

Further details regarding art and design scholarship applications are published on the school website.

**Drama scholarships** and exhibitions are awarded mainly on the basis of performance in group and solo auditions, but great emphasis will also be placed on the reference and supporting evidence submitted by candidates, detailing previous experience or commitment to drama. The application must include a reference from a teacher or instructor who can verify the pupil's dedication and talent. Further details regarding drama scholarship and exhibition applications are published on the school website.

**Music scholarships** and exhibitions are awarded mainly based on performance in musical tests but also take into consideration the supporting specialist reference and information regarding previous experience in performing. The key attributes the school is looking for are dedication to musical studies, an exemplary attendance record at music ensembles and events, a demonstrable desire to improve music-making and a willingness to be involved in music activities. Further details regarding music scholarship and exhibition applications are published on the school website.

**Sport scholarships** and exhibitions will be made mainly on the basis of performance on the assessment days where applicants will be tested on their sport specific skills and athletic potential, but the school will also take into consideration the supporting reference(s) and application form. It is essential for candidates to have previous experience of playing sport at a high level at their current school and outside school and to be able to demonstrate a high level of performance, potential and achievement in sport. Further details regarding sports scholarships and exhibition applications are published on the school website.

## **6. Expectations of Scholars and Exhibition Holders**

All new scholarships and exhibitions are offered for a minimum period of two years. After this time the tenure of the award can be reviewed. It is rare for a scholarship or exhibition to be withdrawn before a child reaches Year 11. However, the school does not guarantee that a scholarship or exhibition will be held for the duration of a pupil's career at the school. Retention of the award after two years depends on the continuing progress and performance of the pupil holding the award.

All co-curricular scholarships and exhibitions for those in the lower and middle schools automatically finish at the end of Year 11. Pupils should not assume that they will retain their co-curricular awards automatically into the sixth form. All pupils, on reaching Year 11, must apply and be assessed for sixth form co-curricular scholarships, exhibitions and bursaries if they wish to gain another award to help them stay on for the sixth form.

All scholars and exhibition holders are expected to contribute to the school and to enhance their experience of an Emanuel education by taking up the additional opportunities available to them. Award holders must also maintain a good level of behaviour.

The school expects an exemplary work ethic, which implies the capacity to produce work on time and to a standard of presentation and content commensurate with status as a scholar. Award holders

should set an example of excellence to those around them regarding meeting deadlines, demeanour, participation in class and integrity in all matters related to coursework and homework.

Award holders should have an appetite for stretching their minds beyond what is available in class, through reading, research, visits and presentations. The school expects them to participate in the wider enrichment activities that the school organises, including societies and one-off events. They should display academic and co-curricular ambition beyond the norm, being ready to take the initiative in cooperation with members of staff.

In addition to the above:

**Academic scholars and exhibition holders** are expected to maintain a ranking (calculated as an average over all their subjects) in the top 25% of their year group throughout their school career. The relevant rankings refer to performance in school exams and in progress grades. Continuing failure to maintain a high level of academic achievement will result in the withdrawal of the award, if there is no improvement after remedial measures have been put in place following the process outlined below.

**Music scholars and exhibition holders** are expected to take part in all the main musical activities at the school and off site, as far as means permit, as specified by the director of Music. Music award holders are expected to study music to GCSE and sixth form holders are usually expected to study music at A level although exceptions to this can be agreed by the headmaster.

**Art and Design scholars and exhibition holders** are expected to take part in all the main artistic/design activities at the school and off site, as specified by the head of Art/DT and as means permit. They should study their scholarship subject to GCSE and sixth form holders are expected to study it to at least A level - exceptions to this can only be agreed by the headmaster.

**Drama scholars and exhibition holders** are expected to take part in all the main drama activities at the school, as specified by the head of Drama. Drama award holders are expected to study the subject to at least GCSE standard. Sixth form holders are usually expected to study Drama and Theatre Studies at A level, but the headmaster may choose to waive this on the provision that they commit to participating in at least two major school productions during their time in the sixth form. Exceptions to these conditions can only be agreed by the headmaster.

**Sports scholars and exhibition holders** are expected to take a leading role in at least one of the major sports at Emanuel. Sports award holders are not required to study PE at GCSE although they are encouraged to do so. Sixth form award holders are not required to study PE at A level although they are encouraged to do so. All sports scholars and exhibition holders, however, must contribute to school sport in a substantial way. Representation of the school, when required, is a key requirement and this will only be waived in exceptional circumstances by the headmaster (e.g., he may consider this in the event of a clash of events at county, national or international level).

Meetings will be held each academic year for scholars, so these expectations can be explained and confirmed.

## **7. Monitoring**

All holders of scholarships and exhibitions are expected to contribute positively and significantly to the academic, musical, sporting or artistic life of the school as appropriate. Their level of contribution and level of performance are monitored by departments and at pupil performance review meetings.

The deputy head: co-curricular, partnerships and admissions oversees the co-curricular awards, with the deputy head: academic overseeing the academic awards.

## **8. Withdrawal of a Scholarship or Exhibition**

In the unlikely event that the scholar does not meet the conditions of their scholarship, the process for the withdrawal of a scholarship is as follows:

**STAGE 1:** The head of year and the relevant head of department in the case of drama, art and design, music, or sports award, will meet with the pupil. The concerns about the pupil's failure to meet the expectations of an award holder would be outlined, and a plan with appropriate targets agreed, with a time when the pupil's success in meeting these will be reviewed. After this meeting a letter will be sent to parents outlining what has taken place and been agreed.

**STAGE 2:** If the pupil fails to fulfil what has been agreed at stage 1 by the time agreed, a second meeting will take place attended by the head of section or a member of the academic or co-curricular senior management team, the pupil and the pupil's parents. Concerns would again be outlined, and a plan with targets agreed, with a time when the pupil's success in meeting these will be reviewed. After this meeting a formal letter will be sent to parents outlining what has taken place and been agreed.

**STAGE 3:** If the pupil continues to fall short of what has been agreed, the relevant deputy head and the headmaster will meet to formally consider the matter. At this stage the school can withdraw or give a final notice of withdrawal of the benefits and title of the scholarship or exhibition in the event of the pupil's further failure to meet the required target.

## **9. Policy Review and Approval**

Policy Owner	Deputy Head: Co-Curricular, Partnerships & Admissions
Last Review	Spring 2025
Approved by	Cabinet: 14 May 2025
Responsible Committee	Curriculum Committee
Next Review	Spring 2026

## **10. Related Documents and Policies**

- Admissions Policy
- Bursaries and Means Tested Scholarship Policy
- Terms and Conditions for Scholars, Exhibition and Bursary Holders